



**National Certification Council for Activity Professionals**  
*Setting Standards of Excellence for Quality of Life through Education*

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TMWC Activity Professional Academy

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# ACTIVITY PROFESSIONAL CERTIFICATION TRAINING

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(MEPAP™ - NCCAP Preapproval #: NCCAP 118004)

**Your First Step to Becoming  
a Certified Activity Professional!**



Spring 2019 Schedule



## About the Training

The Modular Education Program for Activity Professionals (MEPAP) is the proprietary, evidence-based Core Curriculum required to earn a National Certification Council for Activity Professionals (NCCAP) Certification. The MEPAP is structured as a two-part program involving a total of 180 hours of educational learning and 180 hours of experiential learning that includes practicum work. Each part consists of 90 hours of coursework and 90 hours of practicum assignments.

- MEPAP Part 1: Core Content 1-11 prepares students for the essential functions and duties of an Activity Professional: to design, deliver and evaluate activity services for older adults across the continuum of care.
  - MEPAP 1 is offered during the Spring Semester or upon request as a 1-1 program.
- MEPAP Part 2: Core Content 12-20 prepares students to apply principles of management in their role as an Activity Professional: to provide service through leadership, advocacy, using principles of planning, organizing, staffing, directing and controlling.
  - MEPAP 2 is offered during the Fall Semester or upon request as a 1-1 program.

## About the Practicum

### **Overview:**

The practicum is meant to show how classwork relates to the job. It should be seen by the student as an opportunity for professional and personal growth and a way to improve their department's work quality. While participating in the MEPAP, students shall participate in practicum assignments that take place in the activity department of the facility where the student is employed or volunteers time on a regular basis in one facility.

At the start of the course, the student is required to explain the course and practicum to the Administrator. He / she must secure approval to have a collaborative relationship with a designated professional staff member, who is known as the Practicum Advisor. The Student must devise a plan which includes an acceptable time and place to meet with the Practicum Advisor, so meetings do not interfere with facility operations. Administrators, Practicum Advisor and student must read the course requirements and sign in acknowledgment of the terms.

### **Selecting a Practicum Advisor**

The Practicum Advisor must agree to commit time to act as a professional mentor and must be approved by the primary MEPAP instructor. NCCAP suggests the following options:

- ✓ A person who is NCCAP certified – ADC or higher
- ✓ A department supervisor with at least two years' experience in a long-term care setting
- ✓ The facility Administrator
- ✓ The primary MEPAP instructor, ONLY after the above (3) are ruled out.



## Training Schedule

MEPAP 1 will be offered at the following locations January – June 2019

Maples Rehab & Long-Term Care Wrentham, MA	St. Elizabeth Home, East Greenwich, RI	Virtual Classroom ** (Online Live Webinar Edition)
Start Date: 1/14/2019	Start Date: 1/23/2019	Start Date: 1/22/2019
Meeting Times: Mondays from 5pm – 9pm (23 weeks) *	Meeting Times: Wednesdays 5:00pm – 9:30 PM (20 weeks) *	Meeting Times: Tuesdays, 5:00 pm – 9:30 pm (20 weeks)
Fees: *** Early (before 1/1/2019) \$585.00 Late (after 1/1/2019) \$600.00	Fees: *** Early (before 1/1/2019) \$585.00 Late (after 1/1/2019) \$600.00	Feels: *** Early (before 1/1/2019) \$585.00 Late (after 1/1/2019) \$600.00
(Special Maples Rehab Employee Rate: \$550.00)		
Please note there are only 3 spaces available for this training		

\*Dinner is not offered during the course, but students are welcome to bring meals with them.

\*\*Virtual classroom participants must:

- Have access to a computer with reliable internet access & preferably a webcam
- Provide a valid Gmail account as Google Classroom and Hangouts are used as the platform
- Agree to attend all class sessions to the best of their ability. Sessions are live via webcam so that students can maintain a classroom experience while attending from the comfort of their own home.

\*\*\*Course fees include all texts and materials.

## About the Instructor



Timothy Anderson has been in the field of senior activities since 2007 and a certified Activities Consultant/ MEPAP instructor by the National Certification Council for Activities Professionals since 2012. He holds bachelor's degree in music from the University of Rhode Island & Life and Professional Coach Certification through the institute of Professional Excellence in Coaching. He is an Adjunct Professor of Music at the Community College of Rhode Island and Activities Coordinator for Cranston Adult Day Services located in the Cranston Senior Center, Cranston, RI.



## STUDENT APPLICATION MEPAP 1

I am registering for: (please list class and location): \_\_\_\_\_

I understand that by signing this document I commit **90** Hours of classroom instruction and **90** Hours of practical experience at my work place or other approved location. I agree to pay the total cost as follows:

\_\_\_\_\_ In full before the course begins \_\_\_\_\_ in full, in 3 installments (first installment is \$195.00)

No registrations will be accepted after January 10, 2019.

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Facility Name: \_\_\_\_\_ Facility Type: \_\_\_\_\_

No. Clients/Telephone/Fax: \_\_\_\_\_

**Work Experience in Long Term Care:** Total # Years Exp: \_\_\_\_\_

\_\_\_ Senior Center      \_\_\_ Senior Housing      \_\_\_ Assisted Living      \_\_\_ Subacute  
\_\_\_ Nursing Facility      \_\_\_ Adult Day Care      \_\_\_ Residential Care      \_\_\_ Hospital  
\_\_\_ None      Other: \_\_\_\_\_

**Education:**

High School Diploma or GED: School where granted \_\_\_\_\_

College Degree: Granted: \_\_\_\_\_ In Progress: \_\_\_\_\_ # Credits: \_\_\_\_\_ Major: \_\_\_\_\_

Continuing Education: (have you taken courses in activities before?) y/n

Are you nationally certified? (NCCAP, CTRS, ATRA, other)

Practicum Component:

\_\_\_ I will be using my place of employment as my practicum site      \_\_\_ I need a practicum site.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Please mail your completed application to TWMC Activity Professional Academy, St. Paul's Episcopal Church, 50 Park Place, Pawtucket, RI 02860.**

**Checks can be made out to "TMWC Activity Professional Academy."**